

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
MAY 13, 2014**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, May 13, 2014, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

ROLL CALL

Clerk-Treasurer Juanita S. Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member David Prechtel	Present

Also present were Police Chief J. Michael Bennett, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita Boehm. Fire Chief/Code Enforcement Officer Kenneth Hochgesang was absent.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on April 22, 2014. Thereafter, a motion was made by Timothy Bell and seconded by David Prechtel to approve the minutes as presented. Motion carried 3-0.

CLAIMS

Board members reviewed the claims from April 11, 2014 through May 8, 2014. Thereafter, a motion was made by David Prechtel and seconded by Timothy Bell to approve the claims as presented. Motion carried 3-0.

PROCLAMATION

Mayor Seitz proclaimed May 16, 2014 as Bike to Work Day.

105 JACKSON STREET PROPERTY

Mayor Seitz said the Board held an executive session this morning to discuss the appraisals received on the property proposed to be acquired for the Indiana Housing and Community Development Authority grant project and discussed the possibility of purchasing property at 105 Jackson Street.

City Attorney Renee Kabrick asked for authorization to proceed with giving a purchase offer.

A motion was made by Mayor Seitz and seconded by David Prechtel to authorize a sales offer be made for property at 105 Jackson Street. Motion carried 3-0.

HEARTLAND KIDS FUN RUN AND FESTIVAL

At the last meeting, Audrey Werner, representing DC Multisport, was asked to rework the route for the Heartland Kids Fun Run. Mayor Seitz then read the following revised route that was presented; begins at the river walk parking lot near the mill, goes east across the 3rd Street footbridge to Buehler Plaza, run through the plaza and river walk parking area to 4th Street, from 4th Street take a right on McCrillus and continue north to 6th Street, take a right on 6th Street and run to the entrance of the river walk, take a right on the river walk and run to the finish line at the east entrance of Buehler Plaza.

A motion was made by Mayor Seitz and seconded by Timothy Bell to accept the revised route. Motion carried 3-0.

DOG AWARENESS DAY

Ruth Bush, representing Dubois County Paws and Pals 4H Club, asked permission for this club to do a community service project at the river walk on Tuesday, May 27, 2014 from 6:30 p.m. to 8:00 p.m. Members will hand out bags to pet owners to remind them to pick up the animal's waste.

A motion was made by Timothy Bell and seconded by David Prechtel to approve the Paws and Pals 4H Club event and distribute material at the river walk from 6:30 p.m. to 8:00 p.m. Motion carried 3-0.

HORSESHOE TOURNAMENTS

Mayor Seitz said the Indiana Horseshoe Pitchers Association want to use the horseshoe pits at Buehler Plaza for tournaments on May 3, June 21, July 6 and September 27, 2014.

A motion was made by Mayor Seitz and seconded by David Prechtel to accept the dates for the Indiana Horseshoe Pitchers Association tournaments. Motion carried 3-0.

BROOKSTONE ESTATES V

Brad Eckerle with Brosmer Land Surveying presented the plat for a subdivision known as Brookstone Estates V. Eckerle noted that this is a planned-unit development and Pebble Drive will be extended.

A motion was made by Mayor Seitz and seconded by Timothy Bell to accept the Brookstone Estates V plat. Motion carried 3-0.

ENCROACHMENT REQUEST

Brian Seifert, 206 Gardenia Lane, said he wants to place a shed on the southeast corner of the lot that will encroach on the easement. City Engineer Chad Hurm said when he received comments from certain department heads, the gas and water manager said there is a gas service line in that area. Hurm said he informed Seifert of that matter and Seifert has since modified his request. Seifert said he rotated the building design ninety degrees so that now makes the shed about six feet from the line. He showed a picture of the 811 markings and the stakes for the proposed building. Seifert also commented that the shed could be removed if necessary.

A motion was made by Mayor Seitz and seconded by David Prechtel to accept the revised encroachment request contingent upon review by the departments. Motion carried 3-0.

ENCROACHMENT REQUEST

Randy Morton, 4177 Baden Strasse, said he wants to put a privacy fence on the easement. City Engineer Chad Hurm said when he received comments from certain department heads, the electric department has a primary line in the easement and the fence would be directly over the line and asked that the fence be shifted two feet to the east. Morton displayed a picture of the area. There was discussion about this fence and the neighbor's fence. Mayor Seitz recommended tabling the request so the City has time to look at what this fence would do.

A motion was made by Mayor Seitz and seconded by David Prechtel to table the encroachment request by Randy and Becky Morton. Motion carried 3-0.

PATH BETWEEN RIVER WALK AND GAB BOULEVARD

City Engineer Chad Hurm said the proposed location for a walking path from the river walk to the German American Boulevard had a sight distance problem at the railroad crossing so a new proposed path was presented to the City by ROJAC.

A motion was made by Mayor Seitz and seconded by Timothy Bell to adopt the revised path. Motion carried 3-0.

11TH AND MAIN STREET INTERSECTION

At the last meeting the board recommended adding a stop sign at 11th and Main Streets northbound. City Engineer Chad Hurm said he conducted a study of the area and recommends installing a stop sign on Main Street at 11th Street. He said currently it is a two-way stop and recommends changing it to a three-way stop intersection.

A motion was made by David Prechtel and seconded by Timothy Bell to erect a stop sign at 11th and Main. Motion carried 3-0.

JUNK ASSETS

Police Chief J. Michael Bennett asked permission to junk three computers, asset numbers 101541, 101542, and 101536.

A motion was made by Mayor Seitz and seconded by Timothy Bell to permit asset numbers 101541, 101542, and 101536 to be junked. Motion carried 3-0.

PAY RATE FOR GRANT PROCEEDS

Police Chief J. Michael Bennett said for the Operation Pull Over grant, the City had to set a pay rate for the officers. He would like to set a different rate for the \$1,500.00 grant that was received from the Dubois County Substance Abuse Council that is to be used to pay for extra patrol to get impaired drivers off the road. Bennett recommending setting the pay rate at \$25.00 per hour for this project funding.

David Prechtel so moved. Timothy Bell seconded the motion and the motion passed 3-0.

PUBLIC HEARING

At 8:45 a.m. Mayor Seitz opened a public hearing that was advertised for that time. He said the hearing concerns the sale of the following City-owned property; Lechner property, Truman Road property, and the 30th Street Park property.

City Engineer Chad Hurm presented an overhead view of the three properties.

Mayor Seitz then asked for comments from the public. No public comments were received.

David Prechtel then asked what the procedure is for selling these properties. City Attorney Renee Kabrick said after this hearing the Board will need to make a recommendation to the Council about which properties to sell, then the Council will decide which properties to sell, and then the Council will determine the method for selling the properties, by auction or by sealed bids.

Thereafter, a motion was made by David Prechtel and seconded by Timothy Bell to close the public hearing. The motion carried 3-0 and the hearing closed at 8:52 a.m.

BOARD RECOMMENDATION TO SELL PROPERTY

A motion was made by David Prechtel and seconded by Timothy Bell to recommend to the Council to proceed with the disposal of the 30th Street Park property, the Lechner property, and the Truman Road near St. Charles Street property. Motion carried 3-0.

UTILITY SERVICE TRUCK QUOTES

At the last meeting quotes for a 2015 ¾-ton utility service truck were taken under advisement. Street Commissioner Raymond Eckerle said the street department reviewed the quotes and recommends accepting the low quote that was submitted by Sternberg Ford for \$29,820.60.

A motion was made by Mayor Seitz and seconded by Timothy Bell to adopt the recommendation of the street department and accept the quote from Sternberg Ford for \$29,820.60. Motion carried 3-0.

LOADER/BACKHOE QUOTES

At the last meeting quotes for a new 2014 loader/backhoe with the trade in of the 2004 Caterpillar 416D backhoe were taken under advisement. Street Commissioner Raymond Eckerle said the street department reviewed the quotes and recommends accepting the low quote that was submitted by Hopf Equipment Inc for a net price of \$54,493.00.

A motion was made by David Prechtel and seconded by Timothy Bell to adopt the recommendation of the street department to accept the quote from Hopf Equipment for a net price of \$54,493.00. Motion carried 3-0.

START HIRING PROCESS

Street Commissioner Raymond Eckerle asked permission to start the hiring process to replace an employee who will retire in July.

A motion was made by David Prechtel and seconded by Timothy Bell to start the hiring process to replace a retiring worker at the street department. Motion carried 3-0.

TREE MULCH

Street Commissioner Raymond Eckerle announced that tree mulch at the resource recovery site is available and free to the public. Eckerle asked that the residents bring a trailer or truck to haul the mulch and bring a tarp to cover the material.

COMMENTS ABOUT ENCROACHMENTS

Street Commissioner Raymond Eckerle expressed his comments about easement encroachment requests. He said it is the street department's feeling that the City goes through a lengthy process when an area is platted so they don't think the City should allow one to build on an easement because one does not know what the future may bring and how the public utility and drainage easement will be needed by the City.

JASPER CHAMBER OF COMMERCE CONTRACT

City Attorney Renee Kabrick presented a contract for services between the City of Jasper and the Jasper Chamber of Commerce for 2014. This is an annual contract for \$4,000.00 for multiple services plus membership dues.

A **motion** was made by Timothy Bell and seconded by David Prechtel to adopt the contract with the Jasper Chamber of Commerce. Motion carried 3-0.

HIRONS CONTRACT

Mayor Seitz asked the Board to approve a contract with Hirons and Company, a public relations company, for \$1,250.00 per month. The utilities had

been using their services and recently approved paying an amount not-to-exceed \$1,250.00 per month. This company helped the City with the Stellar letter.

A motion was made by Mayor Seitz and seconded by Timothy Bell to adopt the contract with Hiron for \$1,250.00 per month until the end of the year. Motion carried 3-0.

ADJOURNMENT. There being no further business to come before the board, a motion was made by David Prechtel and seconded by Timothy Bell to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 9:04 a.m.

The minutes were hereby approved _____ with X without corrections or clarification this 27th day of May, 2014.

Mayor Terry Seitz, Presiding Officer

Attest: _____
Juanita S. Boehm, Clerk-Treasurer